

**This cover sheet is required for all submittals and must be complete.  
 Download and save before proceeding.**

**\* Required fields**

**SUBMITTAL INFORMATION**

**\* Date**

**\* Submittal Type**

**\* Application Type**

**\* Is proof of fee payment included?**

**\* Is this a complete submittal according to the application submittal checklist?**

**\* Routing instructions**

Case planner / engineer / project contact (name)

*Leave blank if new application.*

Other (name)

**\* PROJECT INFORMATION**

Project Name

Case Number (N/A if new application)

Street Address

Parcel ID Number (PID)

**\* APPLICANT INFORMATION**

Name

Company

Email

Phone

**\* CONTENT INCLUDED WITH SUBMITTAL**

Application form	USGS maps	Hydraulic grade line calculations
Plans or drawings	Soils survey map	Swale and flume design calculations
Response to comment sheet	Stream delineations or permits	Culvert design calculations
Stormwater checklist	Waiver for pending plans	Gutter spread calculations
Stormwater Impact Analysis	Utility Extension Agreement	Fire flow analysis
Traffic Impact Analysis	Image files	SNAP Tool or JFSLAT
FIRM panel map	Video files	Stormwater construction cost Estimate
Other (describe below)	<i>Text box will scroll for more space.</i>	